

Xavier Edward

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Education:

Lawrence Herbert School of Communication, Hofstra University, Hempstead, New York **Expected May 2017**
Bachelor of Arts in Film Studies and Production, Minor: Business Management

Awards: N.O.A.H Scholarship Program, Tzi Chi Scholarship, Max Kolb Scholarship, and Chris Albrecht Endow Scholar

TV/Film/Media Experience:

Egen Photography, Brooklyn, New York **July 2016 - present**

Photographer Assistant

- Assist principal photographer with light measurements, set up
- Bounce and light reflector operator
- Identify and change lenses during shoots

First Presidential Debate, Hofstra University, New York **September 2016**

Videographer/Photographer: Commission on Presidential Debates and University Relations

- Assistant to Pride Productions Behind the scenes during pre-production and debate set up
- Photographed student activity in various locations on Debate day including broadcast plaza
- Member of Press in the Media Filing Center and Debate Hall taking photos and videos

Winston's Crew Band, Brooklyn, New York **September 11, 2016**

Event Photographer

- Took behind the scenes photographs before, during and after the show
- Organized and edited photos for publishing purposes for print and digital

Long Beach Film Festival, Long Beach, New York **July 2016**

Crew Member

- Ticket organization and distribution, ushered guests into the theatres for various film screenings
- Presented festival itinerary and promoted events, other administrative duties as assigned

Athena Film Festival, Columbia University, New York **February 2016**

Crew Member

- Collected and managed ticket sales, escorted designated talent to specific screenings and locations
- Monitored selected screenings and provided audience feedback to Directors

Chelsea Film Festival, School of Visual Arts, New York **October 2015**

Crew Member

- Collected tickets and ushered guests into various screenings, provided refreshments to guests
- Organized the set elements and props for dailies, struck down red carpet set up
- Escorted filmmakers and guests to various locations on set

Hofstra University Films, Hempstead, New York

Various Film Productions

- *The Undertakers* (Film Web Series) by LaRese King - Producer **October 2016 - present**
- *The Weekend Warriors* by David Carlone - BTS Photographer **August 2016**
- *No Exit* by Cole Hallman- Producer/Assistant Director **April 2016**
- *Repentance* by Ryan Sarno-Script Supervisor/Grip **January 2016**
- *Funk Force* by Desmond Jackson - Extra **March 2015**
- *Class Acts* by Nicholas Stonehouse - Grip/Production Assistant **March 2015**
- *Smacked* by Tom Festo - Script Supervisor/Grip **January 2015**
- *Hungry* by David Carlone - Script supervisor/Production Assistant **January 2015**

Hofstra Entertainment Action Television Network, Hempstead, New York

Various Positions

- *TNL* (Thursday Night Live) - Camera assistant/BTS Photographer **November 2013-present**
- *Director's Cut* - Camera Assistant/Teleprompter **November 2013-present**
- *Horsing Around* – RTVF Course – Actor/Production Assistant **November 2014**
- *Sports Beat* – Camera Assistant/Production Assistant **November 2013**

Other Related Work Experience/Activities

Christian Culture Center, Brooklyn, NY

July 2016 - present

Stagehand and Assistant to Sound Mixer

- Cue the mics for performers and talent
- Manage sound levels of the audio levels for music or speakers

Lawrence Herbert School of Communication, Hempstead, New York

October 2014-present

Equipment Room Coordinator

- Validate and organize equipment checkout and process forms
- Repair minor equipment dysfunctions/construct and manage function of ER

The Hofstra Chronicle, Hempstead New York

November 2014-Present

Photographer

- Capture Hofstra Events and activities at various locations and times
- Deliver photos to Editor for placement in publication in multiple formats

Writer

- Inform audience on what's new at Hofstra and in entertainment events both on campus and off
- Send stories to Editor for revisions, placement and distribution

The Screening Room, Hofstra University

September 2015-May 2015

Editor and Engineer

- Edit footage and audio during live show
- Engineer and record live interviews

Skills: Avid, Adobe Cloud, Lightroom, Photoshop, Bridge, DaVinci Resolve, Bolex, 4k, DSLR, JVC100, Microsoft Office Suite, Excel, PowerPoint, Word. Social Media: Snapchat, Instagram, Twitter, Tumblr, LinkedIn, Facebook. Personable, professional and detail oriented. Event management.