

Summary

Working towards a degree in Film and Television Production with experience in studio, field, festival, and office settings. Excels at relationship building, organization, working under pressure, and meeting deadlines. Focused and a quick learner, and always open to new opportunities.

Education

HOFSTRA UNIVERSITY – Hempstead, NY
Bachelor of Science in Video/TV and Film Production (anticipated May 2017)

Professional Experience

THE TOYBOX – Season 1 on ABC (Premieres 2017) **PRODUCTION ASSISTANT**

Securing lockups in studio, going on runs, escorting cast members to and from set quickly and efficiently, acting as a stand in, and aiding in booking transportation for cast members

August 2016
New York, New York

THE FIRST PRESIDENTIAL DEBATE 2016 **PRODUCTION ASSISTANT FOR CBSN**

Assisting producers with tasks from running cables to escorting talent to and from trailers to spin alley for broadcast segments on CBSN

September 2016
Hofstra University

ASL PRODUCTIONS **INTERN / PRODUCTION ASSISTANT**

Working as an extra hand on assorted shoots for clients, researching equipment, breaking down scripts, and managing social media marketing plans

Summer 2016
New York, New York

NASSAU COUNTY FILM COMMISSION **OFFICE INTERN**

Answering phones and emails, and assisting in researching locations for film, television, and commercial productions taking place in Nassau County

Summer 2016
Mineola, New York

LONG ISLAND INTERNATIONAL FILM EXPO (LIIFE) **VOLUNTEER**

Running Q&A Sessions, interviewing filmmakers on camera, and organizing flyers and tickets

Summer 2016
Bellmore, New York

WGBH BOSTON - MASTERPIECE **POST PRODUCTION INTERN**

Helping producers and editors with assorted tasks around the production office

Summer 2015
Boston, Massachusetts

PHOTOGENIC, INC. AT ANNHEUSER-BUSCH **SALES PHOTOGRAPHER**

Taking photos of tour groups coming through the brewery, editing, and selling them at the end of tours. Obtained photo editing, sales, and customer service skills

Summer 2015
Merrimack, New Hampshire

Related Experience

HOFSTRA FILMMAKERS' CLUB PRESIDENT

Planning festivals and club events, designing flyers, posters, tickets, and programs using photoshop, overseeing all aspects of filmmaking within the club, and running weekly meetings

2015-2017

HOFSTRA ENTERTAINMENT ACCESS TELEVISION (HEAT)

DIRECTOR: For Your Island Season 34, Thursday Nite Live
TECHNICAL DIRECTOR: Thursday Nite Live, Hofstra Today, Director's Cut

2015-2017

PRODUCER

"Family Inc." – a film by William Meade
- Winner: Faculty Jury Award for Best Film, NY Short Film Festival Official Selection 2016

March 2016

1st ASSISTANT DIRECTOR

Assisting in Scheduling and Communicating between crew members, organizing a set and keeping stress levels low.
- "Batman: Patient Zero" (Taleslate Productions) October 2016 Release

Summer 2016

Equipment and Software Knowledge

Sony FS7, Canon and Sony DSLRs, TASCAM and Zoom audio recorders, AVID Media Composer, Adobe Premiere Pro, Adobe Photoshop, Final Cut Pro 7, Microsoft Word and Excel, Protools, Celtx